	TAB C-3: OPERATIONS	C-1; Effective 15 Feb 03
	ITEM	REFERENCE
1.	MANAGEMENT:	
	 a. Are suspension procedures enforced IAW CAPR 60 series? b. Are only authorized passengers permitted onboard CAP aircraft and a CAPF 9 	CAPR 60-1 Para 2-11 & CAPR 60-2 Para 7 CAPR 60-2 Para 2-6 CAPR 60-1 Para 2-6n
	 accomplished when required? c. Are supplements forwarded to National Headquarters as required? Please have copies of any and all supplements along with approvals. 	CAPR 60-1 Para 1-3b
	d. Are corporate aircraft assigned to units according to need and utilization? 1) How are corporate aircraft use and condition monitored?	CAPR 66-1 Para 16
	 2) How is privately owned/rented aircraft use monitored? 3) How are corporate glider use and condition monitored? e. Are short-notice (60-2) inspections of flying units conducted on an 18 month basis? (Be prepared to show records of inspections including corrective actions) How do you track trends? What action is taken if there is a repeat discrepancy on subsequent inspections? 	CAPR 60-2 Para 4a and 6
	f. Is the Operations Monthly Activity Report information correct & up to date?	CAPR 60-1 Para 2-8
	g. Is the Monthly Glider Activity Report information correct & up to date?	CAPR 60-1 Para 2-8
	 h. Was the Annual Operations Training Plan submitted on time? Did it include all Operations related training activities? i. Is the DO fully involved in the day-to-day management of the wing's CD program? 	Statement of Work and HQ CAP/DO Policy Letter dated 25 Jan 02
2.	FLIGHT RELEASE:	CAPR 60-1 Chap 4
	Is the Flight Release process followed? a. Do FROs meet required qualifications? b. Are a sufficient number of FROs appointed in writing? Be prepared to show documentation. c. Does the LO receive an FRO list update	CAPR 60-1, Para 4-5 CAPR 60-1 Para 4-9a(1) CAPR 60-1 Para

		quarterly?	4-9a(5)
	d.	Are FROs initially trained and is there any	CAPR 60-1 Para
		continuation training? Is the training	4-9a(2)
		documented?	,
	e.	How does the FRO release a flight?	
		Is the checklist in CAPR 60-1 followed? Be	CAPR 60-1 Para 4-6b
		prepared to show documentation.	
	ø.	Are CAPFs 99 properly filled out at the	
	ο.	time of release?	
	h.	Are there any wing or local supplements	
		for FRO procedures? Please have copies	
		available.	
	i.	Have any requests for a flight clearance	
	1.	been turned down and for what reason?	
	i	Are CAPFs 99 forwarded to the wing LO as	CAPR 60-1 Para 4-6c
	j.	required? What method is used to ensure	C111 K 00-1 1 a1a 7-00
		CAPR 99's are expeditiously forwarded to	
		the LO.	
3.	СЛ	ANDARDIZATION AND EVALUATION:	
٥.		Has the Wing Standardization and	CAPR 60-1 Para 3-7b
	a.	Evaluation officer established procedures	CAFR 00-1 Fara 3-75
		to implement a stan/eval program?	
		- · · · - ·	
	L.	• Does the program include gliders?	CAPR 60-1 Para
	υ.	Are CAP instructor pilots, check pilots and	
		mission check pilots designated in writing	3-2e(6) and 3-2h(3)
		by the wing commander?	CAPR 60-1 Para
	c.	Are a limited number of highly qualified	
		check pilots appointed, with wing	3-7b(3)
		commander concurrence, to assist in the	
		implementation of the Check Pilot	
	1	Program?	CADD (0.1 Dame
	a.	Has the Stan/Eval Officer and each check	CAPR 60-1 Para
		pilot completed the National Check Pilot	3-2e(4)
		Standardization Course (NCPSC) within the	
		last 4 years?	
	e.	Has the wing submitted the semi-annual	HQ CAP/DO Policy
		Check Ride Analysis Survey to the CAP-	Letter dated 18 Jun 02
		USAF LR/CC and NHQ/DOV? When?	
	_	(Please have a copy available for review)	
	f.	Are pilot flight records/files maintained	CAPR 60-1 Para 2-9
		and do they contain required	and 3-5
		documentation?	
	g.	Does wing HQ maintain original pilot	CAPR 60-1 Para 2-9
		records for all pilots assigned to the HQ?	
		How is qualification and currency	

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monitored?

- h. Are copies of Check Pilot records maintained at Wing HQ?
- i. Are enough flight clinics and national NCPSCs conducted to meet the needs of the wing? Show attendance rosters.
 - Are glider operations included in flight clinics or are separate glider clinics conducted?
- j. Does the stan/eval officer have a list of squadron stan/eval officers and check pilots, and does he/she communicate with them on a regular basis?
- k. How many qualified tow pilots does the wing have?
 - 1) What percentage of your tow pilots have completed the voluntary Soaring Safety Foundation tow pilot on-line course?
 - 2) How many members of the wing have completed the voluntary Soaring Safety Foundation Wing Runner course?

CAPR 60-1 Para 2-9

CAPR 50-11 Para 2